

### NOTICE OF NON-SECURE TEXT MESSAGING

If you requested that CAOS staff contact you via text message on the Student Information Sheet, please complete the authorization below. If you do not want CAOS staff to contact you via text, please disregard this form.

Even though you should be aware that text messages are not encrypted and therefore unsecure, you have requested that CAOS communicate with you regarding your child/ children via text messaging. Please keep in mind that text messages containing information about your child can be read by anyone, forwarded to anyone, remain unencrypted on computer network servers, and permanently remain on both the sender’s and receiver’s phones. CAOS will honor your request to receive information via text messaging regarding your child/ children, but please be aware of the following:

- Text messages are not encrypted and therefore the information is not secured when sent via text.
- Unauthorized access to, or interception of, your medical information by others is possible.
- If you share your phone with family members, others may access your confidential information.
- If you use your employer’s phone, you should determine the security/ ownership/privacy policy at your workplace. Your employer may have a legal right to your text messages.
- Do not use text messages for discussion of sensitive or highly confidential issues; for example, mental health issues, etc.
- Do not use text messages for emergencies.
- Please notify CAOS in writing if you wish to discontinue text messaging of your child’s information.
- We highly recommend that you delete your messages after you have read them and no later than the end of each day.
- We prefer not to text/reply with any protected health information; therefore, our text messages will not identify your child by name.

Please confirm that you have read and understand the above information.

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Child’s Name \_\_\_\_\_ Date \_\_\_\_\_

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Sponsor 1 Signature \_\_\_\_\_ Date \_\_\_\_\_ Sponsor 2 Signature \_\_\_\_\_ Date \_\_\_\_\_